

EMPLOYER REFERENCE FORM

To the Referee:

The student named below has applied to participate in the Trent – Hong Kong Summer Internship Program. He/she will spend 3 months completing an internship at Cheung Kong Holdings Ltd in Hong Kong.

It is important that your comments be frank and detailed to help ensure that, in the selection process, only those candidates who are highly motivated with a good chance of success are chosen.

Please do not give the completed form to the student.

Kindly e-mail, mail or fax your reference by **February 15th, 2010**, directly to the TIP Office.

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Trent International Program
302 Champlain College
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If you have any questions about this form, please call (705) 748-1303 or e-mail: katelogan@trentu.ca

Name of Student: _____

Student #: _____

In your letter of reference, please comment if possible on the applicant in terms of the following:

- work habits, time management, teamwork, independence, creativity, innovation, organization;
- flexibility, motivation;
- experience with organization strategy, marketing, branding, organization theory, organization behaviour and business planning.

Name of referee		Occupation	
Telephone number		E-mail address	